



STATE OF TENNESSEE

DEPARTMENT OF HUMAN RESOURCES

CLASS SPECIFICATION

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| Class Title: CUSTODIAL WORKER 1 | | | Abbreviation: CUST WKR 1 |
| Class Code: 62221 | OCC Code: 1 | Analyst: RW | Effective Date: July 1, 1984 |

SUMMARY: Under immediate supervision, performs custodial work of routine difficulty; and performs related work as required.

DISTINGUISHING FEATURES: This is the entry-working class in the Custodial sub-series. An employee in this class may be assigned to work any shift in providing custodial services at facilities. This class differs from that of Custodial Worker 2 in that an incumbent of the latter is responsible for acting as lead custodian.

EXAMPLES OF DUTIES AND RESPONSIBILITIES

1. Sweeps, mops, scrubs, strips, waxes, and buffs floor by hand or machine.
2. Cleans and sanitizes showers; cleans restrooms by sanitizing toilets, cleaning sinks, washing floors and walls, cleaning mirrors and emptying trash.
3. Cleans offices by dusting furniture, vacuuming and shampooing carpets, washing walls and windows, emptying trash, and straightening work areas.
4. At state inns and cabins, may be assigned to do general cleaning of rooms rented to the public.
5. Operates and/or utilizes a variety of custodial related tools and equipment including: floor washing machines, buffers and vacuums; and does light maintenance of equipment utilized.
6. May be required, depending on need or season, to perform related routine work such as policing grounds, moving furniture and similar level work.
7. May keep simple records and make routine reports of facility deficiencies and materials needed to accomplish work.

MINIMUM QUALIFICATIONS

Education and Experience: None.

Necessary Special Qualifications: None.

EXAMINATION METHOD: Non-competitive Selection for Career Service positions.